

**Marywood University Health & Safety Committee Session**

Place: Liguori Center Conference Room 3

Date: 10/03/2017

Time: 9:00 AM

Present: Molly Baron, Mike Finegan, Deanne Garver, Nancy Gibbons, Eileen Joyce, Kevin Kuna, Myron Marcinek, Kerimcan Ozcan, Mary Reggie, Pattie Trapper, Theresa Tulaney, Deb Wardach  
 Excused: Linda McDade  
 Guests: Mike Pasqualicchio (Campus Safety)

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> <li>September minutes approved Mike Finegan, Nancy Gibbons</li> </ul>	
3. Opening Remarks	<ul style="list-style-type: none"> <li>New members</li> </ul>	<ul style="list-style-type: none"> <li>Eileen Joyce replacing Cheryl Kosydar, Theresa Tulaney replacing Judith Williams</li> </ul>
4. Old Business	<ul style="list-style-type: none"> <li>Hazard Education Program / Safety Data Sheets</li> <li>Accident / Incident reporting –generalized form</li> <li>Student / employee injuries / transportation</li> <li>Use of SOA building at night</li> <li>Active Shooter Training</li> <li>Lab Safety Equipment Inspections</li> <li>Student Health Services Access</li> <li>Chemical and Bio Hazard waste</li> <li>Learning Commons Evacuation Training</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing –Ryan Bowers to schedule training. Immediate need for DOT training prior to pick up scheduled for 11/2/17. Molly Baron to check with Ryan</li> <li>Ongoing - Deb Wardach waiting for response from Ann Boland Chase</li> <li>Ongoing - Nancy Gibbons, Linda McDade to follow up</li> <li>Ongoing –Ryan Bowers</li> <li>Ongoing – Mike Pasqualicchio to meet with Dunmore PD in November</li> <li>Ongoing – Deb Wardach, Myron Marcinek - Deb Wardach still not getting reports</li> <li>CLOSE –website updated eligibility to include all students who have completed a Health History form</li> <li>Ongoing - Deb Wardach waiting on new contract approval</li> <li>Mike Pasqualicchio to schedule a drill</li> </ul>
5 Tabled	<ul style="list-style-type: none"> <li>LAC sidewalks / budget -weather</li> </ul>	<ul style="list-style-type: none"> <li>CLOSE - sidewalk repairs completed LAC area</li> </ul>
6. New Business	<ul style="list-style-type: none"> <li>Learning Commons – outside steps</li> <li>AED in Learning commons / campus safety supplies</li> <li>Studio Arts /Student Waivers</li> <li>Student Health hours</li> <li>Marywood Exposure Control Plan</li> </ul>	<ul style="list-style-type: none"> <li>Kevin Kuna noted another fall on outside steps of Learning Commons, requested strips be added to steps outside and inside</li> <li>Molly Baron to reach out to grant writers to see university qualifies for any grant money to purchase safety supplies/ AED's, radios</li> <li>Mike Pasqualicchio attended a faculty meeting, noted studio art students do not sign waivers to use dangerous equipment, he is to email Molly names of who he met with, and have Cocciardi do a walk through or make recommendations</li> <li>No one is available during lunch period, review with Linda McDade</li> <li>Deb Wardach -post on safety website</li> </ul>
7. Open Forum	<ul style="list-style-type: none"> <li>Bio Hazard Waste Procedures / Red Bag Inquiry</li> </ul>	<ul style="list-style-type: none"> <li>Deb Wardach questioned where to post the hazardous waste pick-up procedures, she is to send updated documents to Moly Baron / Eileen Joyce asked where to get Red Bags for hazardous waste disposal, Deb Wardach to email information to her</li> </ul>
8. Review of accident/incident records	<ul style="list-style-type: none"> <li>September accident/ incident</li> </ul>	<ul style="list-style-type: none"> <li>Molly Baron - 1 accident/incident – not reportable</li> </ul>
9. Fire drill	<ul style="list-style-type: none"> <li>Fire drill / Emergency equipment inspections</li> </ul>	<ul style="list-style-type: none"> <li>Mike Pasqualicchio–fire drill successful, AED's and emergency phones tested</li> </ul>
10. Next meeting /agenda / inspection	<ul style="list-style-type: none"> <li>Tuesday, November 7, 9:00 a.m. McGowan Center Room 1069</li> </ul>	<ul style="list-style-type: none"> <li>ANNUAL TRAINING SESSION - Meeting Agenda – Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum -Building Inspection</li> </ul>
11. Adjournment	<ul style="list-style-type: none"> <li>9:19 – Deb Wardach, Mike Finegan</li> </ul>	
12. Committee Building Inspection	<ul style="list-style-type: none"> <li>Upper Campus Safety Walk</li> </ul>	<ul style="list-style-type: none"> <li>Inspection attendees - Molly Baron, Eileen Joyce, Mary Reggie, Patti Trapper</li> </ul>